

# COUNTY OF YORK

## MEMORANDUM

**DATE:** May 23, 2002 (BOS Mtg. 6/4/02)

**TO:** York County Board of Supervisors

**FROM:** James O. McReynolds, County Administrator

**SUBJECT:** Dirt Street Improvement Program: Kay Lane

On August 4, 1994, the Board of Supervisors adopted an implementation policy and priority list (BP94-05) for upgrading unimproved private streets to the extent necessary for acceptance into the Virginia Department of Transportation (VDOT) Secondary Road System. Resolution R94-173 adopting the policy included a provision for staff to proceed with planned improvements for two streets, Russell Lane and Kay Lane. Under Resolution R01-48, and per agreement with VDOT signed May 11, 2001 (attached), the Board authorized completion of Russell Lane paving and utility improvements under a County-funded project, completed in March 2002. VDOT was to assume full fiscal responsibility for paving Kay Lane, not to exceed the cost of paving Russell Lane (\$148,593), upon completion of the County-funded design and replacement of existing utilities.

Kay Lane is located in the Tabb area off of Route 134 (see attached map) and provides access to eleven residences. All property owners along Kay Lane have provided to the County the rights-of-way and easements required for the project. Construction documents for the street and utility improvements are now complete, and VDOT has approved the plans. The current VDOT estimate to pave the street and improve drainage is \$141,531, including 10 percent for contingencies, to be funded by VDOT through the Rural Additions Program. Additional funding is required from the County to install new water lines and sewer service (\$96,095) and to trim trees and relocate four power poles and related services (\$40,000). Dominion Virginia Power currently has the necessary easements to accomplish power line relocation and will commence work upon approval.

Funding is available in the "Dirt Street" account of the Capital Improvements Program to cover relocation of the power poles and related services. Funding for the new water and sewer service for Kay Lane was previously approved by Resolution R02-85 and will come from the Water and Sewer Extension Fund.

Unfortunately, due to VDOT requirements, two resolutions, in quick succession, will be required to acquire this project from VDOT. The first, proposed Resolution R02-90, directs the County Administrator to proceed with relocation of overhead utility services and authorizes the transfer of County rights-of-way to VDOT. Per VDOT, this transfer of rights-of-way is a necessary first-step prior to establishing an official project in their automated project management system. Transfer is accomplished by official recordation

of a plat describing the property and easements to be conveyed to VDOT. Once the plat is recorded, a second resolution, citing recorded plat information, will formally request VDOT to proceed with Kay Lane improvements. A draft of this second resolution is attached and should be ready for presentation at the next Board meeting.

RECOMMENDATION

It is recommended that the Board adopt attached proposed resolution R02-90 which authorizes the County Administrator to request Dominion Virginia Power to relocate power poles necessary for improvement of Kay Lane and to transfer to VDOT the rights-of-way and easements required for the project.

Peters/3383:rlp

Attachments:

Letter of VDOT concurrence, 5-11-01  
Street Location Map  
Draft Proposed Resolution R02-\_\_\_\_  
Proposed Resolution R02-90